



# *Rock & Roll is Here to Stay*



LIONS CLUBS INTERNATIONAL  
DISTRICT 4-C4

CONVENTION 2011

May 12 - 15, 2011

Great News! The District 4-C4 Annual Convention is rapidly approaching. You and your club will want to be involved in all the excitement that will be taking place this year.

The convention will be held at the Red Lion Hotel in Sacramento. This is the same hotel that we held the convention at last year. This year's colors for the convention are "Blue and Gold" and the convention theme is "Rock and Roll is Here to Stay". The major events at the convention will be a Golf Tournament on Thursday, a Barbershop Quartet Contest, Costume Parade and Amateur Show on Friday, the Tail Twister Contest, International Food Square and Costume Ball on Saturday. Of course, there will be plenty of food, hospitality suites, parties, meetings as well as other events.

The convention offers a great fun loving and learning experience for all those attending. The more time you spend at the convention the more you become involved and the greater the fun. Come, meet other Lions, and make new friends.

This year we have tried to keep the cost of the convention as low as possible. The prices have not increased over last year. I have enclosed the application for attending the convention as well as applications for various activities at the convention. Additional registration forms are available from the District Convention Chairperson or from the District Convention Housing Chairperson.

Come and join us at the Convention. It's all great fun and there is so much to do, learn and enjoy. You will find it difficult not to participate.

*Maxine Frazier*

PDG Maxine Frazier  
District 4-C4 2011 Convention Chair



# 2011 District 4-C4 Convention Schedule

(Subject to change)

## Wednesday, May 11

5:30pm Hospitality – Convention Chair

## Thursday, May 12

10:30am Golf Tournament – Capitol City Course

3:00-5:00pm Registration/Certification

4:00pm First Nighter's Cocktail Party

7:30pm Welcome Dinner – Buffet

## Friday, May 13

9:00-10:00am Registration/Certification

8:00am Continental Breakfast

9:30am 2011 Convention Opening

10:00am Partner-In-Service Social Hour

Noon Luncheon - Honoring Club Presidents

1:00pm Barbershop Quartet Contest

1:45pm Nominations for DG, 1<sup>st</sup> VDG and 2<sup>nd</sup> VDG

2:30-5:00pm Registration/Certification

3:30pm Costume Parade Contest

5:30pm Candidate's Cocktail Party

7:00pm International Banquet - Honoring ID Dan O'Reilly

9:30pm Amateur Show Contest

11:30pm Tube Steaks – San Bruno Lions

11:30pm Hospitality Room Contest (judging)

## Saturday, May 14

7:00-8:00am Registration/Certification

7:00-8:00am \*\*\* Voting\*\*\*

7:00am Gin Fizz "Eye Opener" – Burlingame Lions

8:00am Breakfast

8:45am Memorial Service

9:00-11:00am \*\*\* Voting\*\*\*

9:15am Tail Twister Contest

9:30am Convention Reconvenes – Club Contest Awards

1:00pm International Food Fair

2:00pm Convention Activities Awards

2:30pm Meeting with ID Dan O'Reilly

3:30pm PDG Meeting

5:30pm District Governor's Cocktail Party

7:00pm Gala Banquet – Honoring DG & Cabinet

## Sunday, May 15

8:00-9:30am Buffet Breakfast



Have A Safe Trip Home!





# *Rock & Roll is Here to Stay*



LIONS CLUBS INTERNATIONAL  
DISTRICT 4-C4

CONVENTION 2011

Red Lion Hotel—Sacramento

May 12 - 15, 2011

## **PLEASE READ CAREFULLY AS THERE ARE CHANGES FOR 2011.**

**Reservation Requests:** All reservations for rooms and meals must be submitted on forms provided by the Convention Committee. Forms will be mailed to all Cabinet Officers, Past District Governors and Clubs. Only the official form will be accepted. Forms for the Convention applications for the activities will be mailed to the club president. All forms will be distributed via the e-mail list by the Cabinet Bulletin Editor. If additional forms are needed, please contact one of the Convention Committee Chairs.

**Reservations:** Forms must be accompanied by a check for the full amount of the reservation and must be received prior to April 15, 2011. A Club or personal check will be accepted. Make the checks payable to "District 4-C4 Convention 2011". Forms and checks are to be mailed to the Housing Chair. Reservations are on a first-come first-served basis. Reservations received after the due date are not guaranteed. Please be sure that all forms are properly completed and are legible. Each form includes a section for special requests. There is a separate form for the Hospitality Room reservation.

The hotel will charge an additional deposit of \$50 for pets. Dogs must be kept on a leash when in the courtyard. There may be an additional charge by the hotel for rooms with more than two adults in the room.

**Arrival at the Hotel:** Register at the front desk and then proceed to the District registration room for your Convention packet. Rooms will be given as soon as possible but may not be available until after 3:00 PM on the day you check in.

**Meals:** A Limited number of meal tickets may be purchased from the Registration Chair at the Convention on the day prior to the meal. This is not encouraged though because the hotel requires a meal count prior to the start of the convention and there will be an additional charge for the added meals. Friday and Saturday dinners have assigned seating and late purchased tickets may not be able to be seated with their Lions Club.

**Accredited Delegates:** Each club that is in good standing will be entitled to vote at the convention. A delegation form will be mailed to each club Secretary 90 days prior to the Convention. **All international and MD-4 dues must be paid in full to be able to vote.**

**Fun:** There is so much to do, learn and enjoy at the convention. Come and have fun.



# 4~C4 CONVENTION

## FUN AND GAMES

### HULA HOOP CONTEST



How long can you keep a hula hoop spinning?

Join the fun and see how you do!

Contest takes place at International Square,  
Saturday, May 14th at approximately 1:30pm

Ribbons awarded to the winner!



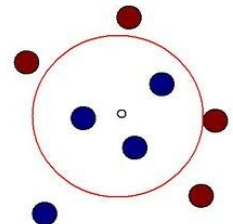
### BOCCE BALL GAMES

Join in on the fun by playing our version of this old-time Italian lawn bowling game. Toss out the little ball and the try to get close to it with the bigger ball.

Points are awarded to the team that comes closest.

Cash prizes to the top 2 teams

Starts Friday May 13th at 4pm  
and continues Saturday if necessary





LIONS CLUBS INTERNATIONAL  
 DISTRICT 4-C4  
**CONVENTION 2011**

May 12 to May 15, 2011  
**Red Lion Hotel Sacramento**  
 1401 Arden Way, Sacramento, CA 95815



# Golf

Thursday - May 12, 2011 - 10:00 AM



Golfer	Lions Club	Cost per Golfer
_____	_____	<b>\$ 60.00</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>Total =</b>		_____



Join us in a game of Golf at the Hagen Oaks Golf Course at 3645 Felton Avenue in Sacramento. Sign up as an individual golfer or as a foursome. The cost is \$60 per golfer. The cost includes a box lunch, an electric cart, 18 holes of golf and a great time. There will also be prizes for the longest Drive and the closest to the pin.



**MAIL CHECK & FORM TO:**

**Lion Mario Benavente**  
 3911 Elston Drive  
 San Bruno, CA 94066

Res: 650 557-0282  
 Cell: 650 892-2202  
 E-mail: mxbdd@aol.com

Convention Theme: "Rock & Roll is Here to Stay"  
 Convention Colors: Blue & Gold



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## Amateur Show Contest

Friday - May 13, 2011 - 9:00 PM

Participating Club: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Convention Theme: "Rock & Roll is Here to Stay"  
Convention Colors: Blue & Gold

### Contest Rules:

Contest participants are limited to registered Lion club members, their partners in service and Leo club members. All acts are to be limited to ten (ten) minutes. Each entry will be allowed five (5) minutes to set up their props and two (2) minutes to dismantle. All props must be set up by the time the performer's clock has started. The judging will be based upon the following:

- 25% - Originality and creativity of costumes
- 25% - Stage presence and performance
- 25% - Entertainment
- 25% - Relevance to convention theme and colors

The first place, second place and third place winners will receive a Certificate of Appreciation. All other non-winning participants will receive a Certificate of Participation. All participating clubs must return this form by April 5, 2011 to the Entertainment Chair. All participating clubs must abide by the contest rules and regulations.

### MAIL FORM TO:

**Lion Dick Kishimoto**  
Convention Entertainment Chair  
604 Stonegate Drive  
South San Francisco, CA 94080

Res: 650 869-6220 Cell: 650 922-3329  
E-mail: rkaraokeman63@att.com

### Reminder:

All CD's given to the chairman for the play during the performance must be marked with the following:

1. Name of the club
2. Name of the contest
3. Name of the Lion to whom the CD should be returned
4. CD must be marked with their starting tracks.

Invited visiting dignitaries of the convention  
and their spouses will be the judges.



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DISTRICT 4-C4  
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## Barbershop Quartet Contest

Friday - May 13, 2011 - 12:30 PM



Participating Club: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Convention Theme: "Rock & Roll is Here to Stay"  
Convention Colors: Blue & Gold

### Contest Rules:

Contest participants are limited to registered Lion club members, their partners in service and Leo club members. All performances shall be limited to five (5) minutes. Only one entry for each club. The judging will be based upon the following:

- 25% - Originality and creativity of costumes
- 25% - Stage presence and performance
- 25% - Selection of songs and harmony
- 25% - Relevance to convention theme and colors

The first place, second place and third place winners will receive a Certificate of Appreciation. All other non-winning participants will receive a Certificate of Participation. All participating clubs must return this form by April 5, 2011 to the Entertainment Chair. All participating clubs must abide by the contest rules and regulations.

### MAIL FORM TO:

#### Lion Dick Kishimoto

Convention Entertainment Chair  
604 Stonegate Drive  
South San Francisco, CA 94080

Invited visiting dignitaries of the  
convention and their spouses  
will be the judges.

Res: 650 869-6220 Cell: 650 922-3329  
E-mail: rkaraokeman63@att.com



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## Costume Parade Contest

Friday - May 13, 2011 - 3:00 PM



Participating Club: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Convention Theme: "Rock & Roll is Here to Stay"  
Convention Colors: Blue & Gold

### Contest Rules:

Contest participants are limited to registered Lion club members, their partners in service and Leo club members. Parade assembly area and parade route will be marked out. Each club will parade when called, accompanied by their submitted recording in one continuing circuit of the parade ground to be finished for a maximum of two (2) minutes time, then move to the sides for picture taking and wait until all groups have finished. Stopping during the parade route for an integral demonstration is permitted for no more than one (1) minute. After the last group has finished, all groups will once again parade around the grounds in order, without musical accompaniment for final viewing. The judging will be based upon the following:

- 25% - Originality and creativity of costumes
- 25% - Stage presence and performance
- 25% - Entertainment
- 25% - Relevance to convention theme and colors

The first place, second place and third place winners will receive a Certificate of Appreciation. All other non-winning participants will receive a Certificate of Participation. All participating clubs must return this form by April 5, 2011 to the Entertainment Chair. All participating clubs must abide by the contest rules and regulations.

### MAIL FORM TO:

**Lion Dick Kishimoto**  
Convention Entertainment Chair  
604 Stonegate Drive  
South San Francisco, CA 94080

Res: 650 869-6220 Cell: 650 922-3329  
E-mail: rkaraokeman63@att.com

### Reminder:

All CD's given to the chairman for the play during the performance must be marked with the following:

1. Name of the club
2. Name of the contest
3. Name of the Lion to whom the CD should be returned
4. CD must be marked with their starting tracks.

Invited visiting dignitaries of the convention and their spouses will be the judges.



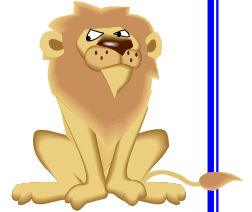
LIONS CLUBS INTERNATIONAL  
DISTRICT 4-C4  
CONVENTION 2011

May 12 to May 15, 2011  
Red Lion Hotel Sacramento  
1401 Arden Way, Sacramento, CA 95815



## Tail Twister Contest

Saturday - May 14, 2011 - 9:00 AM



Participating Club: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Convention Theme: "Rock & Roll is Here to Stay"  
Convention Colors: Blue & Gold

### Contest Rules:

Contest participants are limited to registered Lion club members, their partners in service and Leo club members. All performers shall be Lions, partners in service or Leo members and a maximum of five (5) performers. All Collectors shall be Lions, partners in service or Leo members and a maximum of four (4) collectors. Performance time shall be five (5) minutes with an additional two (2) minutes for collection of money. The judging will be based upon the following:

- 40% - Total amount raised in dollars \$\_\_\_\_\_ (1 point for each \$1.00)
- 15% - Originality and creativity of costumes
- 15% - Stage presence and performance
- 15% - Entertainment
- 15% - Relevance to convention theme and colors

The first place, second place and third place winners will receive a Certificate of Appreciation. All other non-winning participants will receive a Certificate of Participation. All participating clubs must return this form by April 5, 2011 to the Entertainment Chair. All participating Clubs must abide by the contest rules and regulations.

### MAIL FORM TO:

**Lion Dick Kishimoto**  
Convention Entertainment Chair  
604 Stonegate Drive  
South San Francisco, CA 94080

Res: 650 869-6220 Cell: 650 922-3329  
E-mail: rkaraokeman63@att.com

### Reminder:

All CD's given to the chairman for the play during the performance must be marked with the following:

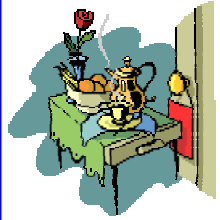
1. Name of the club
2. Name of the contest
3. Name of the Lion to whom the CD should be returned
4. CD must be marked with their starting tracks.

Invited visiting dignitaries of the convention  
and their spouses will be the judges.



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DISTRICT 4-C4  
CONVENTION 2011

May 12 to May 15, 2011  
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## Hospitality Room Contest

Friday - May 13, 2011 - 11:00 PM



Participating Club: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Convention Theme: "Rock & Roll is Here to Stay"  
Convention Colors: Blue & Gold

### Contest Rules:

The judging will be based upon the following:

- 40% - Décor originality
- 40% - Décor creativity
- 20% - Relevance to Convention Theme and Colors

The first place, second place and third place winners will receive a Certificate of Appreciation. All other non-winning participants will receive a Certificate of Participation. All participating clubs must return this form by April 5, 2011 to the Entertainment Chair. All participating clubs must abide by the contest rules and regulations.

### MAIL FORM TO:

#### Lion Dick Kishimoto

Convention Entertainment Chair  
604 Stonegate Drive  
South San Francisco, CA 94080

Invited visiting dignitaries of the  
convention and their spouses  
will be the judges.

Res: 650 869-6220 Cell: 650 922-3329  
E-mail: rkaraokeman63@att.com



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DISTRICT 4-C4  
CONVENTION 2011

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## International Food Fair

Saturday - May 14, 2011 - 1:00 PM



Participating Club: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Food to be Served: \_\_\_\_\_

Food Category: \_\_\_\_\_

Convention Theme: "Rock & Roll is Here to Stay"  
Convention Colors: Blue & Gold

### Contest Rules:

Bring your best appetizer, main dish or best dessert for tasting. The judging will be based upon the following:

- 70% - Taste
- 15% - Originality
- 15% - Presentation

The winner for Best Appetizer, Best Main Dish and Best Dessert will receive a Certificate of Appreciation. All other clubs will receive a Certificate of Participation. All participating clubs must return this form by April 5, 2011 to be included in the program. For clubs needing a Hospitality Room on the courtyard, paid reservation forms will be filled on a first come, first served basis.

### MAIL FORM TO:

**Lion Richard Picchi**  
Convention Coordinator Chair  
PO Box 1987  
El Granada, CA 94018

**Best food Category Contest**  
**Best Appetizer ~ Best Main Dish ~ Best Dessert**

Res: 650 728-7639 Cell: 650 703-9834  
E-mail: rpichi@comcast.com

Invited visiting dignitaries of the convention and their spouses will be the judges.



LIONS CLUBS INTERNATIONAL  
 DISTRICT 4-C4  
**CONVENTION 2011**  
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# Hospitality Room Reservation

Reservation Form for the Club Hospitality Rooms

**Participating Club:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

This form is to be used for the reservation of the Club Hospitality Room. Please note that there will be a \$50 fee for the removal of furniture from the Hospitality Room. Rooms can not be guaranteed prior to 4:00 pm on the day of reservation (ie: if you need the hospitality room on Saturday morning you will need to reserve the room for Friday. If you reserve it for Saturday, the room may not be available until 4:00 PM on Saturday.) .

Day Hospitality Room is to be reserved:	Cost
Wednesday (May 11, 2011) . . (\$105 per Day) . . . . .	_____
Thursday (May 12, 2011). . . (\$105 per Day) . . . . .	_____
Friday (May 13, 2011) . . . . (\$105 per Day) . . . . .	_____
Saturday (May 14, 2011) . . . (\$105 per Day) . . . . .	_____
Add if furniture is to be removed (\$50) . . . . .	_____
Total due =	_____

**MAIL FORM AND CHECK TO:**

**PCC Emil Kantola**  
 Convention Housing Chair  
 660 Manor Drive  
 Pacifica, CA 94044

Convention Theme: "Rock & Roll is Here to Stay"  
 Convention Colors: Blue & Gold

Res: 650 355-3526 Cell: 650 892-0685  
 E-mail: LionKantola@gmail.com



LIONS CLUBS INTERNATIONAL  
 DISTRICT 4-C4  
**CONVENTION 2011**  
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 1401 Arden Way, Sacramento, CA 95815



## CERTIFICATION OF OFFICIAL DELEGATES

Each chartered club in good standing shall be entitled to one (1) voting delegate and one (1) alternative delegate for each ten (10) club members, or majority thereof (5 or more) as shown by the club records of the International office on the first day of the month last preceding the month during which the convention is held (April 1, 2011). In order to vote, all club payments to LCI and MD-4 must be fully paid prior to the convention.

Failure on the part of the club to submit a list of accredited delegates and alternates by 5:00 p.m. of the day preceding the opening day of the convention (May 11, 2011), shall preclude these delegates and alternates from voting except that the District Governor may, with the consent of the delegates of the clubs present, certify such delegates or alternates, if in the Governor's opinion there are conditions warranting the same.

**Club Name:** \_\_\_\_\_ **Club Membership on April 1st:** \_\_\_\_\_

**Delegates:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

**Alternates:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

The Lions Club listed above, hereby authorize the above named delegates and/or alternates to represent our Club on all matters requiring a vote at the above convention.

**Club President:** \_\_\_\_\_

**Club Secretary:** \_\_\_\_\_

**MAIL FORM TO BE RECEIVED BY APRIL 11, 2011**

PDG Ken Ibarra  
 100 Lucia Court  
 San Bruno, CA 94066

Convention Theme: "Rock & Roll is Here to Stay"  
 Convention Colors: Blue & Gold

Res: 650 589-4613 Cell: 650 400-1005  
 E-mail: lionkenibarra@yahoo.com

Registration Form

**DISTRICT 4-C4 CONVENTION**

May 11-14, 2011

RED LION HOTEL

1401 Arden Way – Sacramento, CA 95815

LIONS CLUB: \_\_\_\_\_

MEMBER NAME: (a)			Last	First	SPOUSE/GUEST: (b)			Last	First		
ADDRESS					PHONE						
CITY	a	b	a	b	a	b	STATE	ZIP	a	b	
[ ] [ ]	[ ]	[ ]	DELEGATE	[ ] [ ]	[ ]	[ ]	LION	[ ] [ ]	[ ]	[ ]	MEALS ONLY
[ ] [ ]	[ ]	[ ]	ALTERNATE	[ ] [ ]	[ ]	[ ]	CABINET OFFICER	[ ] [ ]	[ ]	[ ]	GUEST
[ ] [ ]	[ ]	[ ]	CLUB PRESIDENT	[ ] [ ]	[ ]	[ ]	DIST. COMMITTEE CHM.	[ ] [ ]	[ ]	[ ]	HEART SMART MEALS
[ ] [ ]	[ ]	[ ]	CLUB SECRETARY	[ ] [ ]	[ ]	[ ]	PAST DISTRICT GOVERNOR	[ ] [ ]	[ ]	[ ]	NAME TAG ONLY
OTHER: _____											

**RESERVATIONS:** The total amount due for attending the convention must accompany this registration form. All checks are to be made payable to "District 4-C4, Convention". **CANCELLATION:** In order to receive a refund, you must inform the Housing Chairman 20 days prior to the Convention.

<b>PACKAGE A - WEDNESDAY ARRIVAL (5/11/2011)</b> Includes deluxe accommodations Wednesday, Thursday, Friday & Saturday nights Meals: Thurs.: Dinner                      Fri.: Lunch & Dinner Sat.: Breakfast, Food Fair & Dinner   Sun: Breakfast	<b>\$760.00 Double Occupancy</b> (Inclusive for two individuals) <b>\$590.00 Single Occupancy</b> (Inclusive for one person)	\$ _____
<b>PACKAGE B - THURSDAY ARRIVAL (5/12/2011)</b> Includes deluxe accommodations Thursday, Friday & Saturday nights Meals: Thurs.: Dinner                      Fri.: Lunch & Dinner Sat.: Breakfast, Food Fair & Dinner   Sun: Breakfast	<b>\$655.00 Double Occupancy</b> (Inclusive for two individuals) <b>\$485.00 Single Occupancy</b> (Inclusive for one person)	\$ _____
<b>PACKAGE C FRIDAY ARRIVAL (5/13/2011)</b> Includes deluxe accommodations Friday & Saturday nights Meals: Fri.: Lunch & Dinner Sat.: Breakfast, Food Fair & Dinner   Sun: Breakfast	<b>\$460.00 Double Occupancy</b> (Inclusive for two individuals) <b>\$345.00 Single Occupancy</b> (Inclusive for one person)	\$ _____
<b>PACKAGE D - SATURDAY ARRIVAL (5/14/2011)</b> Includes deluxe accommodations Saturday night Meals: Sat.: Food Fair & Dinner (SATURDAY BREAKFAST IS NOT INCLUDED) Sun.: Breakfast	<b>\$215.00 Double Occupancy</b> (Inclusive for two individuals) <b>\$160.00 Single Occupancy</b> (Inclusive for one person)	\$ _____

**ACCOMMODATIONS REQUESTED**

[ ] NON SMOKING ROOM    [ ] HANDICAP ROOM  
[ ] SINGLE BED IN ROOM    [ ] TWO BEDS IN ROOM

SUB TOTAL \$ \_\_\_\_\_

**EXTRA MEALS: Payment for extra meals must be included with registration Form.**

<b>THURSDAY</b>		Dinner \$35.00 _____
<b>FRIDAY</b>	Lunch \$25.00 _____	Dinner \$35.00 _____
<b>SATURDAY</b>	Breakfast \$20.00 _____    Lunch (no charge)	Dinner \$40.00 _____
<b>SUNDAY</b>	Breakfast \$15.00 _____	TOTAL FOR EXTRA MEALS \$ _____
		<b>TOTAL FOR ROOM AND EXTRA MEALS \$ _____</b>

CHECK IN TIME is 3:00 pm. We cannot guarantee your room will be available prior to check in time. Please note any handicap room requirements or special requests under "Special Instructions". We will make every effort to fulfill your requests, subject to availability. To secure a reservation the check and application must be received prior to **April 15, 2011**. **Late reservations for rooms and meals will be subject to hotel room availability and additional costs.** To be eligible to vote all club bills for International and MD-4 must be paid in full prior to the convention starting date.

**SPECIAL INSTRUCTIONS (If you have any special requests, please enter here – We will do our best to accommodate you):**

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**MAKE CHECK PAYABLE TO:**

**DIST. 4-C4, CONVENTION**

**MAIL REGISTRATION FORM WITH PAYMENT TO:**

**PCC Emil Kantola**  
Convention Housing Chair  
660 Manor Drive  
Pacifica, CA 94044

Phone number: (650) 355-3526

**DEADLINE FOR RESERVATIONS – April 15, 2011**

Please make a copy for your records and mail the original to the Convention Housing Chairman.